

PROPERTY MANAGEMENT SYSTEMS - FROM A to Z -

NOW AVAILABLE VIA GO TO MEETING POWERPOINT PRESENTATIONS –

Dick Jonilonis, a Property Management Systems Specialist , has transitioned his book into 16 Powerpoint chapters providing a low cost and convenient option to cull the benefits of his 30 years plus of property management systems experience He has assisted with hundreds of California Fee Property Managers and owner/operator landlords with acquisitions, training and support. Over those 3 decades he has worked with 10 different systems and in a few cases 2 or more systems with the same client during those 3 decades.

Dick has provided systems evaluations and recommendations involving system security, BRE/ DRE compliance, CAM and Payroll integration and implementation in addition to training on Advanced System Features. His book focuses on the many ways that systems support and in some cases replace traditional property management traditional functions.

The 16 chapters of the book are focused on the main functions of the property management cycle. Clients and prospects can choose the chapter(s) of the greatest value to their operations and of the greatest concern. Discounts will apply based on multiple chapter presentations. Presentations will normally run either 60 or 90 minutes. Questions are welcome during the presentation. Some presentations will include e-mailed handouts. The Chapters are:

Automation and Property Management – Intro and Overview	Chapter 1
Marketing and Property Management Systems -	Chapter 2
The Monthly Cycle – Part I - Accounts Receivable -	Chapter 3
The Monthly Cycle – Part II - Accounts Payable -	Chapter 4
The Monthly Cycle – Part III - Reports Preparation & Distribution –	Chapter 5
Maintenance Management & Accounting -	Chapter 6
Accounting Basics For Property Management Systems -	Chapter 7
Intro To Niche Property Management – Residential/ Commercial/ Other -	Chapter 8
Property Management Systems & The Internet -	Chapter 9
Contracts & Records – Systems Support -	Chapter 10
Property Management Systems and their Security -	Chapter 11
Risk Management – A Systems Perspective -	Chapter 12
Property Management Systems and the California BRE/ DRE -	Chapter 13 *
Government Entities & Issues in Property Management Systems -	Chapter 14
Evaluation & Selection of Fee Management Software –	Chapter 15
Systems Management – Management Must Manage –	Chapter 16 *

At this time Chapter 13 is currently a 90 minute presentation. We recommend that Chapter 16 be limited to management and senior staff. Call with your questions , scheduling requests and payment arrangements.

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